

Guidelines for the use of the Nauvoo Stake Center

1. All groups reserving designated areas in the building such as the chapel, cultural hall, serving area, Relief Society Room, etc., must remain in the area reserved.
2. It is your responsibility to clean up each area of the building you use. Be sure to check all areas of the building - anywhere that anyone might have wandered. Cleaning supplies are in the member cleaning closet in the long hallway across from Cultural Hall.
3. Food preparation in the serving area should be held to a minimum—using the serving area to warm food not to cook. Please see Handbook #2 section 21.2.11
4. Any kitchen utensils or dishes used must be washed, dried and put away after use. Sweep and damp mop the kitchen floor after using the kitchen.
5. Please do not leave left over food in the fridge or freezer when you leave.
6. All garbage containers your group uses should be emptied with new garbage bags replacing the used bags.
7. Carpets in all areas your group uses (including hallways) must be vacuumed. The large vacuum is located in the storage room in the corner of the cultural hall next to the stage.
8. Restrooms must be checked and cleaned before your group leaves the building. Please use the restrooms nearest your reserved area.
9. No church property (such as tables, chairs, dishes, etc.) is to be removed from the building.
10. No open flames (such as candles) or incense is allowed in the church. Handbook #2 21.2.5
11. No coffee, tea, tobacco, or alcoholic beverage use is permitted in the building or on Church property.
12. Leave the building better than you found it.
13. All children must have adequate supervision while in the building or on the grounds.
14. All groups using the Chapel are required to wear Sunday dress. (If you do not want to wear Sunday dress, reserve and use the cultural hall or another part of the building).
15. The person reserving any part of the building is responsible to see that the above guidelines are followed.
16. The Nauvoo Stake Center does not have a TV, Projector, Microphone, Extension Cord, etc. for you to borrow. If you need to use these items during your reservation you must bring your own.
17. No keys to the Nauvoo Stake Center will be given out to visitors.
18. Not available on Monday evenings after 6:00. See [Monday Night Guidelines](#)